



**Global Climate Change Alliance (GCCA)  
Programme Timor-Leste**

A project financed by the European Union



## **TERMS OF REFERENCE**

**POSITION:** Technical Assistant for Result 1 (International)

**DURATION:** 36 month (Starting just after Inception Phase)

**MAIN TASKS:**

- Assisting the Program Coordinator on management of Result 1 Program activities as per Project Document (“Weather monitoring is made reliable in all 13 Districts, climate effects on the agricultural production and the environment are better known, the results of regular agro meteorological analysis are made accessible to the rural producers and the consequent finding support the definition of evidence based national policies”);
- Direct reporting to CICL Program Coordinator;
- Developing project activities in coordination with all other team members, GIZ team and MAPTL relevant Departments and staff in order to meet goals, deadlines and indicator targets concerning each project Result;
- Deliver information and training national MAPTL staff on a constant basis in order to achieve sustainability of information treatment, technical and organizational procedures and equipment usage delivered during his period of employment;
- Coordination with partner implementing agency GIZ on all relevant project activities, namely in result 1;
- Collaborating with Program Coordinator on the execution of regular reporting to CICL, MAPTL and the EU as per work contract and project requirements;
- Assisting the Program Coordinator on supervision of technical aspects of project implementation such as individual activities as per Project Document in particular those related to Result 1;
- Following Program Coordinator financial decisions under CICL regulations and financial/procurement procedures;
- Pursuing a general conduct of mutual respect and collaboration, towards all stakeholders and entities involved in GCCA.

**QUALIFICATIONS:**

- Candidate must possess at least a Degree in Tropical Agronomy, Agriculture Engineering or equivalent and be specialized on agro-meteorology (at least at with a relevant masters degree);
- Candidates must have at least 5 years experience in climatic data processing and interpretation (preferably in association with the use of GIS technology);
- Candidate should have thorough background and understanding of climate change causes and effects and possible preventive and mitigating measures regarding agro-forestry practices and soil and water conservation;
- Preference will be given to candidates with experience in development work (participation in projects of CICL/IPAD or the EU will be an advantage);
- Preference will be given to candidates with working experience in South East Asia and preferably in Timor-Leste or Indonesia;
- Candidate should be fluent in Portuguese and have high degree of proficiency in English (proficiency in Tetum or Bahasa Indonesia will be an advantage);
- Good communication skills;



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- Computer skills in office/word/excel/data bases/power point;
- The candidate must have a driving license and experience in driving AWD vehicles;
- The candidates must have physical and psychological strength to work under challenging conditions.



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## **TERMS OF REFERENCE**

**POSITION:** Technical Assistant for Results 2&3 (International)

**DURATION:** 60 month

**MAIN TASKS:**

- Under the Program Coordinator supervision will manage activities described under *Results 2 & 3 of Project Document (Result 2 - “Rural communities are able to identify adapted responses to climate challenges, which are incorporated in the Suco development plans in at least 50% of sub-districts identified as vulnerable to climate change risks in a socially inclusive way”), (Result 3 – “The resilience of rural communities in at least 50% of sub-districts identified as vulnerable to climate change risks is enhanced through the restoration of their environment, the implementation of sustainable livelihood development activities, and improved social dialogue”);*
- Direct reporting to CICL Programme Coordinator as per contract;
- Developing related project activities in coordination with all other team members, GIZ team and MAPTL relevant staff in order to meet goals, deadlines and indicator targets concerning project *Results 2 & 3*;
- Coordination with partner implementing agency GIZ on all relevant project activities, namely in results 2 and 3;
- Collaborating with Program Coordinator on the execution of regular reporting to CICL, MAPTL and the EU as per work contract and project requirements;
- Assisting the Program Coordinator on supervision of technical and organizational aspects of project implementation such as those described under *Results 2 and 3* as per Project Document and in particular those associated with field implementation of activities, training organization and monitoring and evaluation (regular field visits which should account to approximately 50% of work time);
- Following Program Coordinator financial decisions under CICL regulations and financial/procurement procedures;
- Liaising with District/Area project staff and DDA MAPTL staff in order to achieve effective and regular information reporting;
- Pursuing a general conduct of mutual respect and collaboration, towards all stakeholders and entities involved in GCCA.

**QUALIFICATIONS:**

- Candidate must possess at least a Degree in Forestry, Tropical Agronomy, Agriculture Engineering or equivalent;
- Candidate must have relevant practical experience in Forestry or Agriculture in tropical context (at least 2 years of permanence in a relevant activity);
- Preference will be given to candidates with experience in development work (participation in projects of CICL/IPAD or the EU will be an advantage);
- Preference will be given to candidates with work experience in South East Asia and preferably in Timor-Leste or Indonesia;
- Candidate should be fluent in Portuguese and have high degree of proficiency in English (proficiency in Tetun or Bahasa Indonesia will be an advantage);
- Good communication skills;
- Good computer skills in office/word/excel;
- The candidate must have a driving license and experience in driving AWD vehicles;



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