

## TERMS OF REFERENCE FOR A JPO

### **BOLSTERING THE CAPACITY OF THE UNDESA SIDS UNIT TO SUPPORT THE IMPLEMENTATION OF ABAS**

#### **Background**

The SIDS Unit of the Division for the Sustainable Development Goals (DSDG) is the Secretariat for the Antigua and Barbuda Agenda for SIDS - A Renewed Declaration for Resilient Prosperity (ABAS). It also serves as UNDESA's focal point for SIDS issues, and in this role also provides substantive and capacity building support for the implementation of ABAS as a part of UNDESA's general programme of capacity building support.

In its role as the Secretariat for ABAS, the SIDS unit: -

- monitors the implementation of ABAS globally;
- provides substantive secretariat support to intergovernmental processes related to the monitoring, review and coordination of the implementation of the sustainable development priorities of SIDS;
- acts as a liaison and focal point for Governments, organs, programmes and agencies of the United Nations system, as well as other relevant intergovernmental and nongovernmental organizations, on matters related to the follow-up to the 4<sup>th</sup> International Conference on SIDS;
- prepares reports to be submitted to the relevant bodies of the United Nations, e.g. *inter alia* ECOSOC and the General Assembly, on the implementation of ABAS and the SDGs, drawing on inputs from all appropriate sources;
- provides substantive support, to the SIDS Partnerships Framework.
- acts as a part of the interim Secretariat for the multidimensional vulnerability index (MVI) until the permanent Secretariat is identified and established

#### **Objective**

To strengthen the capacity of UNDESA's SIDS Unit to effectively support the implementation of ABAS and to deliver within mandate, on in the thematic areas listed in the following work assignment.

#### **Work Assignment**

Under the overall supervision of the Chief of the SIDS Unit, the JPO will undertake the tasks described below.

### **Task 1: Task 1: Support to SIDS Partnership Framework**

ABAS calls for the strengthening of the SIDS Partnership Framework. The JPO will be required to:

- Provide thought leadership for enhancement of the SIDS Partnership framework so that it better aligns with ABAS and modern developments in partnerships.
- Support the Global SIDS Partnership Dialogue and the SIDS Partnership awards
- Make substantive contributions to global/regional/sub-regional/national workshops, seminars, colloquia, and other events, including proposals concerning agenda topics, possible participants, preparation of documents and presentations, etc.
- Establish and nurture close relationships with various stakeholders with a view to creating appropriate partnerships that could lead to the mobilization of resources for the work of the SIDS Unit
- Provides inputs for the normative and advocacy functions of the Unit based on the technical knowledge and capacity development expertise.
- Perform other duties as and when required.

### **Task 2: General support for the implementation of ABAS**

**Within delegated authority, the JPO will:**

- Draft inputs for the annual Secretary-General Report on ABAS in line with the UN Implementation matrix
- Draft technical papers and analytical studies on sustainable development issues with a focus on SIDS
- Assist in the organization and servicing of inter-governmental meetings and other expert group meetings, seminars, etc. on sustainable development issues with a focus on SIDS.
- Prepare speeches and other inputs for presentations by senior staff on sustainable development issues including those relating to SIDS
- Attend international, regional, and national meetings related to SIDS for consultations with colleagues in other institutions dealing with sustainable development issues, subject to availability of resources
- Participate in missions on sustainable development issues and those related to SIDS, usually as a member of a team.
- Organize training seminars/ workshops for national experts addressing sustainable development issues related to SIDS.
- Perform other duties as required, including administrative tasks.
- Monitor, backstop and assess the implementation of the Unit's capacity building projects related to sustainable development.

### **Task 3: General Support for thematic integration for New issues into the Unit's Programme of Work**

To help SIDS meet their ambitions for resilient prosperity, ABAS addresses *inter alia* development finance effectiveness. Key modalities to address this are the MVI, the Debt Sustainability Support Service (DSSS) and the SIDS Center of Excellence which will have a Global Data Hub, an Innovation and Technology Mechanism and the Island Investment Forum. A coherent work programme and portfolio of support for the SIDS Unit in some of areas needs to be articulated to complement DESA's overall programme work

The JPO will be required to

- Support the articulation of a comprehensive programme of support to SIDS to include piloting the MVI, follow up support to the Steering Committee for the DSSS and the SIDS Centre of Excellence
- Make substantive contributions to global/regional/sub-regional/national workshops, seminars, colloquia, and other training events, including proposals concerning agenda topics, possible participants, preparation of documents and presentations, etc
- Establish and nurture close relationships with various stakeholders with a view to creating appropriate partnerships that could lead to the mobilization of resources for the work of the SIDS Unit
- Perform other duties as and when required.

### **Duration of assignment**

1 year with, with the possibility of extension for another 12 month, pending availability of resources and an assessment of the incumbent's performance against agreed objectives.

### **Duty station or location of assignment**

New York, On/Off premises

### **Travel**

The JPO is expected to attend conferences, expert group meetings and workshops at various locations, as and when needed.

### **Qualifications required**

**Academic Qualifications:** Advanced university degree (Masters or equivalent) in sustainable development, economics, finance, international development, social sciences or related fields is required.

**Experience:** At least two (2) years or more of relevant progressively responsible national, regional or international experience in project or programme management, policy-oriented

work in economic development or sustainable development issues or finance with a focus on the Sustainable Development Goals, is required. Experience working in developing countries is an asset.

**Competency:** Proven competency in production of analytical reports is required;

**Language:** Fluency in English (both oral and written) is required, knowledge of other UN languages is an asset.